STUDIO POLICY & AGREEMENT FOR ALISA'S PIANO STUDIO 2022-2023

STUDENT NAME_____ANY ALLERGIES_____

PHONE#_____EMERGENCY#_____

EMAIL_____ SCHOOL NAME_____

HOME ADDRESS_____

PLEASE READ THE AGREEMENT BELOW and INITIAL EACH SECTION

_____**STUDIO TUITION:**

- $200 per month
  - Payment is due on the 1st of each month, there will be a late fee of $40 after the 5th of the month

_____**PURCHASE ORDERS/CERTIFICATES:**

- PO is required in order to begin the classes
  - If the PO is not on time before the student's upcoming lesson, the lesson will be forfeited and the school will be charged
  - Material fee written below can also be added to the PO

_____ **YEARLY FEE:**

- $100 yearly fee per student is due during registration and on **September 1st** of each year.
  - If the student signs up in APRIL or later, the yearly fee will cover the upcoming yearly fee in September.

_____ **PAYMENT METHODS:**

- Zelle: 760-843-3221 to Alisa's Piano Studio
- Cash
- Checks
  - There will be a $35.00 charge for non-sufficient checks.
  - Make checks payable to Alisa's Piano Studio

_____ **ATTENDANCE:**

- The studio will not be providing any make-up classes because the tuition is based on enrollment, not attendance.
  - If the student cannot make it to their lesson time, the student has the option to get extra work.
  - DO NOT bring your child sick to the studio, we will kindly escort them out.

_____**TEACHER ABSENCES:**

- Teachers will make up any cancelled lessons. Make up lessons can be scheduled at a mutually convenient time.

_____ **VACATIONS:**

- If the student's vacation is 1-2 week/s, the student has the option to get extra work for the missed class/classes
- If the student is leaving the studio for a month or more:
  - $100.00 non-refundable fee is required for every missed month to guarantee a returned spot in Alisa's Piano Studio.

_____ **STUDIO VACATIONS:**

- There are 4 months throughout the year that the students will have 5 lessons because of the 5th week of the month.
  - Since there will be no extra cost for the 5th week, the studio will be closed for 4 weeks during the year.
  - Those 4 weeks are considered paid vacations.
  - The studio is closed in July

_____ **PARENTS PARTICIPATION:**

- Parent participation is expected at home; however, the student should only hear the teacher's voice during the lesson.

STUDIO POLICY & AGREEMENT FOR ALISA'S PIANO STUDIO 2022-2023

_____ **PARKING AND STAYING:**

- Please DO NOT block our neighbors, our driveway is open for the parents
  - If you are on the sidewalk, please pull forward as much as you can
- We encourage parents/guardians to stay on the premises for the entirety of the student's class until the student turns 13 years old.
  - Alisa's Piano Studio will not hold responsibility for any accidents or injuries on the premises of the studio or on the given property address: 12337 Tripoli St., Victorville, CA 92392

_____ **TERMINATION:**

- Student may discontinue their lessons at any time; however, there will be no refunds.
- If the student chooses to come back, the full amount of material fees should be paid again.
- Teacher has the right to discontinue lessons due to disrespectful behavior.

_____ **REFERRAL:**

- The studio highly appreciates your referrals and will reward you with $100.00 for each referred family that signs up.

_____ **SOCIAL MEDIA:**

- Social Media is a big part of Alisa's Piano Studio. Please answer the following:
  - Would you like your child on social media: **YES** **NO**

_____ **RECITAL:**

- The annual recital is a mandatory event for the studio
  - There is an interview/picture week that takes place in the beginning of the year for the annual Yearbook. Students will be interviewed DURING their lesson times for the Yearbook. Every participant family will receive a copy of the Yearbook on the day of the recital.
  - During the interview, the parents have to wait outside of the studio until the interview is over. Please review the previous Yearbooks for general knowledge of what we are going to ask them.
  - Teacher has the right to disqualify the student for not being prepared for the recital.

_____ **ANNUAL EVALUATION TEST:**

- Students are required to take an annual evaluation test in March.
  - Parents will be provided with the results of the test.

_____ **COVID/FLU/ALLERGIES**

- If one teacher is COVID positive, all classes will switch to virtual learning for 2 weeks or until the studio teachers test negative
- If the student is COVID positive, we need proof of the negative test result before entering the studio; however, the studio must be paid in full, please see the "Attendance tab," studio will provide a video chat lesson or send extra work.

Alisa's Piano Studio is a proud vendor for the following schools:

Gorman Learning Center;
Sky Mountain Charter School;
Sage Oak Charter School;
Blue Ridge Academy;
Granite Mountain Charter;
Elite Academic Academy:

If you have any questions, please direct them to your teacher

Contact information:

760-843-3221

Studio Email: alisaspianostudio@gmail.com

Signature of the responsible party _____Date_____

Print Parent/Guardian Name_____